



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

## JOB OPPORTUNITY BULLETIN: PSYCHIATRIC TECHNICIAN ASSISTANT

<b>SALARY RANGE:</b>	<b>Range A: \$1,279 - \$1,571.50 per month</b>  <i>*The Starting Salary applies to those first entering State Service. Maximum salary is typically for State Employees who meet the criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</i>
<b>TENURE/TIME BASE:</b>	<b>Permanent, Half-Time*</b>  <i>Salary shown is indicative of a half-time base. *Full-Time positions are also available</i>
<b>PROGRAM/DEPARTMENT:</b>	<b>Central Program Services (CPS)</b>
<b>FINAL FILING DATE:</b>	<b>Until Filled</b>

**DESCRIPTION OF DUTIES:** The Central Program Services Department at Sonoma Developmental Center currently has several vacancies for permanent, half-time Psychiatric Technician Assistants (PTAs). Under the direction of the Unit Supervisor or Off-Site Trainer, the PTA is responsible for maintaining a safe, sanitary and therapeutic environment promoting respect and dignity for clients as well as protecting the privacy, rights, confidentiality, and physical/emotional well-being of clients; observes clients' physical condition and behavior and reports significant changes to the appropriate team member. The PTA responds to emergencies that involve the use of medical/behavioral intervention techniques; assists staff in occupational, recreational, vocational, and educational therapy programs for clients; escorts clients on the facility grounds and in the community; works extended hours (may work up to 16 hours) and/or varying shifts; works at various sites as needed to meet staffing requirements; attends and participates in training as required, including off-site training; assists clients in all activities of daily living such as bathing, dressing, grooming and dining. Duties also include lifting, positioning and client mobility.

**WHO MAY APPLY:** Candidates must possess Civil Service Eligibility to apply. Civil Service Eligibility consists of being a current or former California State Civil Service employee (lateral transfer /reinstatement) or having list eligibility as a result of participating in an examination for the classification and placing in a reachable rank. Per State Personnel Board Rule 250, lateral transfer applicants must meet the Minimum Qualifications as outlined in the Job Specification. The job specification and related information may be found on the Human Resources website at [www.calhr.ca.gov](http://www.calhr.ca.gov). Please specify the type of eligibility you possess when applying. Applications may be obtained from the Human Resources Office at the Sonoma Developmental Center or downloaded from the above website. Appointments may be subject to State Restriction of Appointment (SROA), Departmental Restriction of Appointment (DROA), Re-employment List procedures, a pre-employment physical, drug screen and fingerprint clearances. Applications will be reviewed and only the most qualified candidates will be scheduled for selection interviews.

*Applicants must provide their valid original certificate issued by the California Department of Health Services to practice as a Certified Nursing Assistant in California at time of interview.*

**PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD-678) TO THE FOLLOWING ADDRESS:**

Sonoma Developmental Center  
Human Resources, Personnel Office, PAB Administration Bldg. Rm. #124  
P.O. Box 1493  
15000 Arnold Drive  
Eldridge, CA 95431

Please contact Charlotte Jones at (707) 938-6565 for questions regarding the essential functions of the position. Eligibility will be determined by analysts in Human Resources.

***Faxed or electronically submitted applications without signature or resumes not accompanied by completed Form STD-678 (State Examination and/or Employment Application) will not be accepted.***

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.